



# **Willwriting Academy Limited**

**Trinity Point – New Road – Halesowen – B63 3HY**

Telephone: **08456 444261**

Email: **courses@willwriting-academy.org.uk**

Company limited by guarantee

Company Registration: 6795501

**www.willwriting-academy.org.uk**

## **Willwriting in Practice**

### **A 3-day Intermediate Course**

**Tuesday, Wednesday, Thursday 23<sup>rd</sup>, 24<sup>th</sup>, 25<sup>th</sup> February 2010**

**Nettle Hill T&C Centre, Ansty, Coventry, CV7 9JL**

Led by Heather Pierson, the course is intended to expand on the theory covered by the course books and introductory course by developing practical skills, so that students will be able to successfully implement their technical theoretical skills into real life situations.

#### **Course Contents:**

- 1) Financial considerations when choosing a Guardian
- 2) Funeral Wishes
- 3) Specific Gifts and Legacies
- 4) An Introduction to Will Trusts
- 5) Trustee Powers
- 6) Attestation Procedures
- 7) Preparing for an Appointment
- 8) Demonstration Role Play – Taking Instructions from a Client
- 9) Practical Role Plays – Taking Instructions from Clients
- 10) Demonstration Will Drafting
- 11) Practical Will Drafting – Drafting Wills from Instructions taken from Clients

**Student Members - £489 per person**

**Non-Members - £614 per person**

#### **Fee includes:**

**Course Manual: A Basic Guide to Willwriting by Sue Ioannou**

**Text book: Parker's Modern Wills Precedents (6<sup>th</sup> ed)**

**Refreshments & Buffet Lunch**

**B&B accommodation available @ £45.00 pp pn**



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## IPW Willwriting in Practice Course – Coventry

**Tuesday, Wednesday, Thursday – 23<sup>rd</sup>, 24<sup>th</sup>, 25<sup>th</sup> February 2010**

**Nettle Hill Conference & Training Centre, Ansty, Coventry, CV7 9JL**

### Booking Form

Mr/Mrs/Miss/Ms\* First Name..... Surname.....

Company (if applicable).....

Address.....

..... Postcode.....

Telephone..... Fax.....

Mobile: ..... Email.....

Please reserve \_\_\_\_ place(s) on the Willwriting in Practice Course £  
on 23<sup>rd</sup>, 24, 25<sup>th</sup> February 2010 @ £489/£614\* per person  
(inclusive of course manual, Parker’s Modern Wills Precedents,  
refreshments and lunches) \_\_\_\_\_

Please reserve \_\_\_\_ B&B accommodation for the night of Mon 22 February 2010  
@ £45.00 pp pn \_\_\_\_\_

Please reserve \_\_\_\_ B&B accommodation for the night of Tues 23 February 2010  
@ £45.00 pp pn \_\_\_\_\_

Please reserve \_\_\_\_ B&B accommodation for the night of Wed 24 February 2010  
@ £45.00 pp pn \_\_\_\_\_

**Total** \_\_\_\_\_

Please advise of any special dietary requirements/preferences:  
.....

Signed:..... Date:.....

Student Members £489.00 Non-Members £614.00 \*Please delete as applicable  
\*\*\*\*\*

Please return this form along with payment in full **by Friday 12 February 2010**

Please make your cheques payable to ‘Willwriting Academy Ltd’ and send to:  
**Willwriting Academy Ltd, Trinity Point, New Road, Halesowen, West Midlands, B63 3HY**  
or pay by credit/debit card by booking through the Willwriting Academy website:  
[www.willwriting-academy.org.uk](http://www.willwriting-academy.org.uk)

Booking confirmation and will be sent on receipt of full payment.

**Willwriting Academy Cancellation Policy: For bookings cancelled more than 14 days before the event, a full refund less £25.00 administration fee will be given. No refunds will otherwise be made.**