



# Willwriting Academy Limited

Trinity Point – New Road – Halesowen – B63 3HY

Telephone: 08456 444261 Email: [courses@willwriting-academy.org.uk](mailto:courses@willwriting-academy.org.uk)

Company limited by guarantee.

Company Registration: 6795501

## Associate's Course/Examination Booking Form

### Course and Examination Dates:

- Monday 18 January 2010 - Halesowen
- Monday 22 February 2010 - Halesowen
- Corporate Training – date(s) to be arranged or insert date if known .....  
(please call the office for costs)

Please reserve ..... place(s) on the above course and exam @ £125.00 (course manual included)

Please reserve ..... place(s) on the above exam only @ £65.00

### OR

Associate Membership fee of £..... enclosed (please call the office for confirmation of initial subscription) and

Criminal Records Bureau Disclosure application fee @ £38.00

Please reserve ..... place(s) on the above course and exam @ £95.00 (course manual included)

Please reserve ..... place(s) on the above exam only @ £40.00

Associate Member's name:.....

Full Member's name:.....

Company Name:.....

Address:.....

.....Postcode:.....

Telephone:..... Email:.....

- cheque enclosed for course & exam only (payable to 'Willwriting Academy') **OR**
  - cheque enclosed for membership, course & exam & CRB disclosure (payable to 'IPW')
- or pay by credit/debit card by calling the IPW office – 08456 442042

**Please note that all bookings must be accompanied by this form, completed and returned as soon as possible to: Willwriting Academy Ltd, Trinity Point, New Road, Halesowen, B63 3HY**

IPW/Willwriting Academy Cancellation Policy: For bookings cancelled more than 14 days before the event, a full refund less £25.00 administration fee will be given. No refunds will otherwise be made.